



**SENQU LOCAL MUNICIPALITY**

**INVITES YOU TO SUBMIT AN OFFER FOR THE FOLLOWING TENDER:**

<b>TENDER NUMBER:</b>	140_2023-2024T	
<b>TENDER TITLE</b>	Provision of Employee Assistance Programme Support	
<b>CLOSING DATE</b>	11 <sup>th</sup> December 2023	
<b>CLOSING TIME</b>	12h00 PM	
<b>ADDRESS OF MUNICIPALITY</b>	Senqu Municipality, 19 Murray Street, Lady Grey	
<b>TECHNICAL ENQUIRIES</b>	Ms N Nelani: <a href="mailto:nelanin@senqu.gov.za">nelanin@senqu.gov.za</a> 051 603 1300	
<b>SCM ENQUIRIES</b>	Mrs N Languza-Mtwebana: <a href="mailto:mtwebanan@senqu.gov.za">mtwebanan@senqu.gov.za</a> 051 603 1355	
<b>TENDER VALIDITY PERIOD</b>	120 days	
<b>PREFERENTIAL POINTS: 80/20</b>		<b>POINTS</b>
	<b>PRICE</b>	<b>80</b>
	<b>SPECIFIC GOALS</b>	<b>20</b>
	Points for historically disadvantaged persons by unfair discrimination based on race, gender, or disability	10
	Points for Locality (domiciled in the Senqu Local Municipality)	10
	Points for Locality (domiciled in the Joe Gqabi District Municipality)	05
	Points for Locality (domiciled in the Eastern Cape District Municipality)	02
	Points for Locality (domiciled outside the Eastern Cape)	00
	<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

Tenders may only be submitted on the bid documentation provided by the municipality. The completed original tender document and all supporting documentation shall be placed in a single sealed envelope clearly marked with the name and address of the tenderer, the tender number and title, and the closing date indicated on the envelope and deposited in the tender box at the address, and by the date and time stated above. No faxed or e-mailed documents will be accepted. The Senqu Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender. Tenders will be opened in public as soon as practical after the closing time.

**Tender documents will be available on Senqu Municipality website, resource centre tab, procurement and disposal (tenders) tab:** <http://www.senqu.gov.za>

Tender enquiries can be made to the parties as stated above.

19 Murray Street | Lady Grey | 9755 | 051 603 1301 | [info@senqu.gov.za](mailto:info@senqu.gov.za)

**Tenders must be compliant with all bid requirements stated in the tender document.** Bidders are specifically referred to the requirements of the Preferential Procurement Regulations, 2022, including but not limited to pre-qualification criteria, functionality, eligibility, statutory, local content, compulsory sub-contracting, other objective, and price and preference criteria **as stated in the tender document.** If applicable, only locally produced, or manufactured goods meeting the stipulated minimum threshold for local production and content, will be considered. Tenderers' attention is drawn to the registration requirements in the tender documents in respect of registration on the municipal supplier database, Central Suppliers' Database, Construction Industry Development Board (if applicable), etc.

**T. MAWONGA**

**MUNICIPAL MANAGER**

**Date: 10 November 2023**