



# SENQU MUNICIPALITY

*"A Leading Rural Municipality with a Viable and Modern Economy"*

Our ref:  
Enquiries: N.Mtwebana

17 October 2023

19 Murray Street  
Senqu Municipality  
Lady Grey  
9755

## TENDER NOTICE 109 of 2023-2024 T ADDENDUM

PROSPECTIVE SERVICE PROVIDERS MUST NOTE THAT THE BID THAT WAS ADVERTISED ON THE 29<sup>TH</sup> SEPTEMBER 2023, BID NO:109/2023-2024T (TAX ADVISORY AND VAT RECOVERY SERVICES FOR THREE YEARS) PRICING SCHEDULE P.33-34 OF THE TENDER DOCUMENT HAVE BEEN CORRECTED.

- PLEASE NOTE THE FOLLOWING CORRECTION HAS BEEN MADE:
  - CHANGE TO PRICING SCHEDULE (OUTLINED IN THE ADDENDUM) ON THE WEBSITE.
  - THE CLOSING DATE IS EXTENDED TO THE **06<sup>TH</sup> NOVEMBER 2023**.

FOR FURTHER ENQUIRIES YOU ARE REQUESTED TO CONTACT-  
1.SCM: Mrs N.MTWEBANA: 051 603 1355 OR via email [mtwebanan@senqu.gov.za](mailto:mtwebanan@senqu.gov.za)

Yours sincerely

T.Mawonga  
Municipal Manager

19 Murray Street | Lady Grey | 9755 | 051 603 1300 | [info@senqu.gov.za](mailto:info@senqu.gov.za)

**ADDENDUM FOR TENDER NO:109 of 2023-2024T TAX ADVISORY AND VAT RECOVERY SERVICES FOR THREE YEARS**

Bidders are requested to use the table below for their pricing. The pricing schedule must be completed and attached to the tender document. Please note that prices must be provided as per the unit outlined below;

1. The short descriptions given in the pricing schedule below are brief descriptions used to identify the activities for which prices are required. Detailed descriptions of the activities to be priced are provided in the specific conditions of contract as well as under the scope of work.
2. The rates, sums, percentage fees and prices in the pricing schedule are to be fully inclusive prices for the work described under the several items. Such prices and rates are to cover all costs and expenses that may be required in and for the execution of the work described in accordance with the provisions of the Special Condition of Contract and the Scope of Work, liabilities, and obligations set forth or implied in the Contract Data.
3. Where quantities (hours) are given in the pricing schedule, these are provisional and do not necessarily represent the actual amount of work to be done. The quantities of work accepted and certified for payment will be used for determining payments due and not the quantities given in the pricing schedule.
4. Travelling time may be charged limited to **half the rate quoted** as per each deliverable/resource listed on the pricing schedule. The travelling reimbursement claim will be charged as per the rates published by the Department of Transport from time to time.
5. All accommodation and subsistence will be paid in accordance with the Municipal Cost Containment Regulations of 2019.
6. The services of the successful bidder shall be used as and when a need arises, during the entire duration of the tender.
7. The municipality may request detailed timesheets and or progress reports to support invoices submitted for payment.
8. All rates, sum, percentage fees or prices (as applicable) tendered in the pricing schedule shall be final and binding.

**Year 1 Rates per resource**

No	Resource	Quantity/Hours	Rate Per Hour for Individual	Rand Value (R) Year 1 Vat Excl
1	Director	12		
2	Project Manager	48		
3	Audit Manager	264		
4	Auditor	144		
5	Data Specialist	36		
	<b>TOTAL EXCLUDING VAT (Yr 1)</b>			
	<b>VAT</b>		15%	
	<b>TOTAL INCLUDING VAT (Yr 1)</b>			

**Year 2 Rates per resource**

No	Resource	Quantity/Hours	Rate Per Hour for Individual	Rand Value (R) Year 2 Vat Excl
1	Director	12		
2	Project Manager	48		
3	Audit Manager	264		
4	Auditor	144		
5	Data Specialist	36		
<b>TOTAL EXCLUDING VAT (Yr 2)</b>				
<b>VAT</b>			15%	
<b>TOTAL INCLUDING VAT (Yr 2)</b>				

**Year 3 Rates per resource**

No	Resource	Quantity/Hours	Rate Per Hour for Individual	Rand Value (R) Year 3 Vat Excl
1	Director	12		
2	Project Manager	48		
3	Audit Manager	264		
4	Auditor	144		
5	Data Specialist	36		
<b>TOTAL EXCLUDING VAT (Yr 3)</b>				
<b>VAT</b>			15%	
<b>TOTAL INCLUDING VAT (Yr 3)</b>				

**TOTAL FOR THREE YEARS**

			Rand Value (R)
	<b>SUM TOTAL EXCLUDING VAT FOR THREE YEARS</b>		
	<b>VAT</b>	15%	
	<b>SUM TOTAL INCLUDING VAT FOR THREE</b>		

<b>For official use.</b>		
<b>SIGNATURE OF MUNICIPAL OFFICIALS AT TENDER OPENING</b>		
1.	2.	3.

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[www.senqu.gov.za](http://www.senqu.gov.za)

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 FRAUD HOTLINE  
**0800701701**

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